**Minutes of 1st Virtual meeting, 7 May 2020**

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# Agenda of the virtual meeting no. 1

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| 07/05/2020 | The link for the 1st Zoom meeting is: <https://zoom.us/j/915378309> |
| 14:30 | **Welcome**  *Remigio Berruto* (UNITO, Project Coordinator) |
| 14:35 | Tasks 1.1 and 1.2 overview *Luis Mayor* (ISEKI, WP1 Leader) |
|  | **Presentation of database structures, data uploading and main recommendations for data collection** |
| 14:45 | Curricula/courses, best practices and projects databases *Francesca Sanna*, (UNITO, Task 1.1 Leader) |
| 15:00 | Organisations/stakeholders and Policy/Advocacy Stakeholder *Riccardo Gulletta*, (Task 1.2 Leader LLL-P) |
| 15:10 | Questions and comments |
| 15:30 | **Conclusion** |

# Participants

Prof. Berruto welcome everybody describing the agenda of this meeting. Following the list of the participants (39):

|  |  |  |
| --- | --- | --- |
| Partner | Country | Attendant |
| UNITO | Italy | Remigio Berruto (RB)  Francesca Sanna (FS) |
| WUR | The Netherlands | Jacques H. Trienekens (JHT) |
| ISEKI | Austria | Luis Mayor (LM)  Line Friis Linder (LFL)  Rui Costa (RC) |
| ICOS | Ireland | Billy Goodburn (BG) |
| AERES | The Netherlands | Marg Leijdens (ML)  D van Straten (DvS) |
| AP | Austria | Josef Petschko (JP) |
| UHOH | Germany | Susanne Braun (SB)  Daniel Fenrich (DF)  Michael Bregler (MB) |
| CERTH | Greece | Eirini Aivazidou (EA)  Efthimios Rodias (EfR) |
| ACTIA | France | Gemma Cornuau (GC) |
| GAIA | Greece | Ioanna Kalyva (IK)  Vasiliki Tsafaraki |
| Confagri PT | Portugal | Claúdia Camacho (ClC) |
| SCOOP | Spain | Irene Cerezo (IC) |
| LVA | Austria | Katharina Stollewerk (KS) |
| UCLM | Spain | Jose M. Tarjuleo (JMT)  Manuel Andrés Rodrigo (MAR) |
| AC3A | Frances | Alexandra Desbourdes (AD) |
| FIAB | Spain | Concha Avila (CA) |
| FDE | Belgium | Jonas Lazaro Mojica (JLM) |
| FENACORE | Spain | David Hernandez (DH)  Ignacio Berdugo (IB) |
| INFOR ELEA | Italy | Giuseppe Vanella (GV) |
| SEVT | Greece | Fotini Salta (FoS) |
| LLL-P | Belgium | Riccardo Gulletta (RG) |
| ANIA | Frances | Juliette Chauveau (JC) |
| PlantETP | Belgium | Amrit Nanda (AN) |
| EFB | Greece | Dimitrios Aidonis (DA)  Christos Koidis (CK) |
| Fj-BLT | Austria | Josef Rathbauer (JR) |
| PA | Finland | Tuija Huhtamäki (TH) |
| EfVET | Belgium | Maria João Proença (MJP) |
| CEPI | Belgium | Giulia Fadini (GF) |

# Minutes and Results

The meeting was recorded and it made available in the FIELDS management portal.

## Presentation of WP1

LM presents the WP1, highlighting that the aim is to establish a general overview of the labour market in agriculture, forestry and related sectors, in order to define present and future skills needs related to Sustainability, Digitalisation, Bioeconomy and Soft Skills. He then describes the single tasks.

For tasks 1.1 and 1.2 UNITO created the databases that will be latter presented by FS and RG. All partners are involved in fulfil them and the outputs of this WP will be directly used in WP2, WP3, WP4 and WP7.

Task 1.3: Country and EU focus groups organisation and the preparation of the guidelines are ongoing under the supervision of ISEKI.

Task 1.4 will start on M9 (September) and task 1.5 on M8 (August).

Presentation uploaded in management portal: <http://www.erasmus-fields.eu/management/sites/default/files/event/Tasks%201.1.%20and%201.2%20overview_LMayor.pptx>

### Results:

All partners will provide information related to their domain: curricula available, best practices, relevant projects, (EU, regional), examples of policies and initiatives at national-European levels.

Deliverables:   
D1.1: Stakeholders strategic plans and analysis report (M6). Report on the growth strategy of the sector, summarized through the available material and directives from the EU, producers associations and industries.

D1.2: Repository of previous projects, results and best practices (M6).

D1.3: VET list and classification (M6)

Due to Covid-19 situation we are expecting potential delays, at the same time, we are trying to meet the deadlines.

## Presentation of FIELDS databases structures

FS presented the database structures created by UNITO, data uploading and main recommendations for data collection in particular for Curricula/courses, Best practices and Projects databases. She presented them in the management portal and provided practical examples to how add contents in the databases, also explaining the singles field that will need to be filled. The databases are not restricted, they will be linked to the public website and made available to all the interested ones.

Guidelines has been prepared and made available in the Google drive shared folder (<https://drive.google.com/open?id=12iH9Fe7mf_ZaDFEQbAiTBtMtFoSGShB9> ) as well as in the management portal.

The presentation is available at the following link: <http://www.erasmus-fields.eu/management/sites/default/files/event/FIELDS-meeting07052020_Sanna.pptx>

MJP, who also contributed in the database structure, add comments on working methods: desk research mostly, direct contact with VET colleges and other relevant educational institutions. Criteria for selection: The desk research should focus on the following educational institutions:

* Professional School (secondary education, EQF 3-4)
* Higher Vet Colleges (master & bachelors, EQF 5-8)
* Other training and education provider (including independent trainers)

RG presents the structure of Organisations/stakeholders and Policy/Advocacy Stakeholder databases and provided practical examples to how add contents. He also highlighted the GDPR issue and for this reason Policy/Advocacy Stakeholder databases database will be used just internal and not linked to the public website.

RB invited all partners to insert contents in the databases before the next meeting and they will give feedback to FS.

Partners asked questions related practical information about the databases, type of courses to be inserted, type of research they have to made (national or European), privacy issues and add some comments.

### Results:

Detailed instructions for data collection will be also provided after the meeting via email or dedicated online meetings.

All partners will insert at least one content in the databases and will give feedback to the project manager before the next virtual meeting.

Databases will be kept updated during the project lifetime and maintained afterwards. These will be further used in Task 4.3 and integrated with a geographical map as an additional layer on the website.

FoS: SEVT, in a previous project, realized a similar database, she will send the link, information and suggestion to FS in order to implement our databases and created a synergy.

No more question from partners. The meeting finished at 15:30.

The next virtual meeting will be scheduled on 28 of May, FS will send the Zoom link and the agenda at least 3 days before the meeting.

UNITO will upload all the presentations and the recorded video on the management portal.